



Playback shortcuts

Press Enter	Play the selected song immediately
Option-Right Arrow or Left Arrow	Listen to the next or previous album in a list
Command-Left Arrow or Right Arrow	Rewind or fast-forward to the next song in a list

Library and playlist shortcuts

Shift-click the Add (+) button (You can also drag the songs to the white area of the Source list.)	Create a playlist from a selection of songs
Option-click the Add (+) button Option-click the Shuffle button	Create a new Smart Playlist Reshuffle the current playlist
Command-Delete	Delete the selected playlist from your Source list
Option-Delete	Delete selected playlist and all songs it contains from your library
Option-Delete	Delete the selected song from your library and all playlists

Music Store shortcuts

Command-Right bracket (])	Go to the next page in the Music Store
Command-Left bracket ([)	Go to the previous page in the Music Store

iPod shortcuts

Command-Option as you connect the iPod to your computer (hold the keys down until the iPod appears in the iTunes Source list)	Prevent iPod from automatically syncing when you connect it to your computer
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Visualizer menu shortcuts

Command-T	Turn the visualizer on or off
Command-F	Make visual effects take up the entire screen (when visualizer is on)

Window menu shortcuts

Command-M	Put the iTunes window in the Dock
Option-Command-1	View the iTunes window
Option-Command-2	View the Equalizer window

Help menu functions

Command-?	Open iTunes and Music Store Help
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iTunes menu shortcuts

Command-comma	Open iTunes preferences
Command-H	Hide the iTunes window
Option-Command-H	Hide all other applications
Command-Q	Quit the iTunes application

File menu shortcuts

Command-N	Create a new playlist
Shift-Command-N	Create a new playlist with the selected songs
Option-Command-N	Create a new Smart Playlist
Command-O	Add a file to the Library
Command-W	Close the iTunes window
Shift-Command-O	Import a song, playlist, or library file
Command-I	Open the song or CD Info window for the selected song or CD
Command-R	Show where a song file is located
Command-L	Show the currently playing song in the list

Edit menu shortcuts

Command-Z	Undo your last action
Command-X	Cut the selected song's information
Command-C	Copy the selected song's information
Command-V	Paste the selected song's information
Command-A	Select all the songs in the list
Shift-Command-A	Deselect all the songs in the list
Command-B	Hide or Show the Artist and Album columns
Command-G	Hide or Show the song artwork
Command-J	Open the View Options window for the selected source

Controls menu shortcuts

Space Bar	Stop or start playing the selected song
Command-Right Arrow	When a song is playing, play the next song
Command-Left Arrow	When a song is playing, play the previous song
Command-Up Arrow	Increase the volume
Command-Down Arrow	Decrease the volume
Option-Command-Down Arrow	Mute the sound (song keeps playing)
Command-E	Eject a CD

File and window shortcuts

Command-click the checkbox next to a song	Check or uncheck all the songs in a list
Control-click a column heading	Change the song information columns you see
Command-click a triangle	Expand or collapse all the triangles in the Radio's Stream list
Click the zoom control in the upper-left corner in the iTunes window	Shrink the iTunes window to show only the playback controls
Option-click the zoom control in the upper-left corner	Zoom the window to an ideal size
Command-N or Command-P	In the Get Info window, see the info for the next or previous song in the list
Command-click left bracket ([) or right bracket (])	Go to the previous or next pane in the Get Info or Preferences window
Press ?, then press the indicated key to use an option (not all visual effects support this)	See more options when a visual effect is showing

Advanced menu shortcuts

Command-U	Stream audio file at a specific URL to iTunes
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Audible shortcuts

Command-Shift-Right Arrow or Left Arrow	Go to the next or last chapter (if available)
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